

*OLC Subj.*

*Request*

Office of Legislative Counsel

100-135177

18 September 1978.

Mr. G. Robert Blakey  
Chief Counsel & Director  
House Select Committee on Assassinations  
Washington, D.C. 20515

Dear Mr. Blakey:

This letter is merely to raise two questions of management detail.

It seems that we are reaching the point where the volume of your requests will be dropping off, but the number of priority requests will be creating some different kinds of problems for us to handle together. As you are aware, requests for retired files must be located at a point of storage remote from the Agency and transmitted to the Headquarters building, where they have to pass through a variety of control points in our processing system prior to their availability to you. To the extent that your people can anticipate these requirements, and act in making them available on a timely basis, it will facilitate our ability to respond. For instance, a request dated 15 September was received today, and the date that you wish the material is today. We will do our best to be responsive, but the sheer mechanics of it all suggest that alertness on the part of your staff will be just as important as the reaction time on our part.

On Thursday when we met in Chairman Stokes' office we spoke briefly about the problems we will face eventually in reviewing your report. I requested that we be furnished sections as they are finished, rather than waiting until the entire document is ready. We have to reproduce copies of the drafts, distribute them to those who are substantively competent to review them, then work out our comments and provide those comments to you.

We can handle relatively small packages fairly quickly, but may find a number of almost insurmountable problems if we receive one or two single bulky tomes. It is understood some of the writing is now underway.

As you begin to get a feel as to how things are progressing it would be appreciated if we could have discussions about how this will be done. I am sure that you want our highest quality comment, and an orderly approach to it will ensure that.

STAT

Sincerely,



S.D. Breckinridge

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Office of Legislative Counsel

18 September 1978

Mr. C. Robert Blakey  
Chief Counsel and Director  
Select Committee on Assassinations  
House of Representatives  
Washington, D. C. 20515

Dear Mr. Blakey:

This will acknowledge receipt today of your letter of 15 September 1978, requesting information of interest to you in your inquiry into the death of President Kennedy.

Your request has been transmitted to the appropriate offices within the Agency with the request that it be given prompt attention. You will be advised immediately when the material will be available for review.

Sincerely,

S. D. Breckinridge

Distribution:

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